



**2008 TAHA State Tournament Tier I & II - All Age Divisions**  
**Credential Check-in Procedure**

Collect the entry fee for the Championship Tournament of **\$500** per team payable to TAHA. Tier I U18 entry fee to be collected is **\$1500**.

**Teams should have the following documents in an organized notebook available for review:**

Notify the manager that **Anyone** on the bench during the Championship Tournament must meet the above certification levels of USA Hockey. Inform the team rep that coaches must show proof of their level of certification. Minimum requirements are Level 3 for U12 & U14 and Level 4 for U16 & U18. Temporary Coaching Cards for under-certified coaches are acceptable so long as properly signed/dated.

1. **USA Hockey 1-T Official Team Roster** approved and **date stamped** by the TAHA Registrar Debra Lewis and RMD Registrar Bruce Karinen, as well as any approved additions or deletions. *Confirm that the age division and category.* Verify that all roster additions and deletions were also approved by Bruce Karinen. Make note of the approval date for each. Confirm that each *coach* listed on the 1-T is properly certified for all national bound teams (Level 3 for U12/U14, and Level 4 for U16/U18).
2. Copy of gov't issued **birth certificates** or a copy of the passport ID page for each rostered player. Confirm that each player has the age-appropriate dates of birth (e.g. 1995-96 for U12 Peewees).
3. An **Eligibility Grid** that shows games played by each player on its final approved roster.
  - a. Legible copies of **scoresheets** of all games included on the Eligibility Grid should be attached. For games to count in the 20/10 requirements, each scoresheet must be signed by an on-ice USA Hockey official (or CHA if in Canada). Games of unsigned scoresheets shall not count, and should be crossed out in the Eligibility Grid.
  - b. A Game Summary of scores from each game included on the Eligibility Grid.
  - c. Verify dates of all games included in the Eligibility Grid are after the 1-T approval date.
  - d. Confirm that the game count for all games exceeds the minimum required 20 games.
  - e. Confirm that each player listed on the Eligibility Grid played at least 10 games.
  - f. Review the number of games at the bottom of the Eligibility Grid.
  - g. Validate the Eligibility Grid that the 10-game minimum requirement for each rostered player on the 1-T is met.
  - h. Games with any apparent inconsistencies shall not count in the 20/10 requirements. For games played in Canada to count in the 20/10 requirements, teams should have available its signed Canada/USA travel permit and the games must be CHA-sanctioned.

If credential documents look acceptable and all requirements are met, sign and date the 1-T. Extend a thank you for each team manager for all their efforts, and wish their team the best of luck.